



Index Use	
E.C.	
BOMPAC	
PAYMENT	

# FLOORCOVERING ORDER FORM

Stand No.	Deadline Date - Thursday 2nd May
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Stand size.	m x	m
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NB **ALL**\* floorcovering is based on 4m width - For irregular shape stands please ask for a quote  
 \*IS i-style based on 3m width

Quality	Description	Colour / Ref	M2	Unit price m2	Total
IS i—style	Pre—polyed recyclable carpet			£10.00	
IC i—cord	Ribbed recyclable carpet			£10.00	
EV e—vinyl	Vinyl floorcovering			£16.00	
IV i—velvet	Cut pile tufted carpet			£22.00	
PL018	18mm Wooden sub—floor			£22.00	
PE018	18mm Aluminium edging			£12.50	
PL040	40mm PVC sub-floor			£27.00	
PE040	40mm Aluminium edging			£12.50	
PC001	Polythene protective cover			£5	

<b>Sub Total</b>	
<b>Vat 20%</b>	
<b>Total</b>	

Preferred Laying date..... NB Minimum order £50 For help with your order please call 020 8676 5071
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**www.IndexGroupfurniture.org**

Company Name:	
Address:	
Postcode:	
Telephone:	Name:
EU VAT No:	
Email:	

**No goods will be supplied unless full payment is received**

<p><b>Please return to:</b>          INDEX GROUP LTD          Europa House, Meaford Way, London, SE20 8RA          Telephone: 0800 085 9885 Facsimile: 03454 303016          E-mail: furniture@indexgroup.org</p>	<p>Event &amp; Exhibition Solutions          Your trusted partner</p>
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Solutions

tel : +44 (0)20 8676 5071

fax : +44 (0) 8454 303016

furniture@indexgroup.org

www.indexgroup.org

All flooring coverings and Platform prices are per square metre - Minimum charge £30.00

i-cord	£ per m2		Description	Colours Available	SH	H	W	D
IC041	£ 10.00		RIBBED CORD	GRASS GREEN			4m	
IC045	£ 10.00		RIBBED CORD	ANTHRACITE			4m	
IC064	£ 10.00		RIBBED CORD	ELECTRIC BLUE			4m	
IC312	£ 10.00		RIBBED CORD	RED			4m	
IC522	£ 10.00		RIBBED CORD	BRIGHT RED			4m	
IC904	£ 10.00		RIBBED CORD	BLUE SKY			4m	
IC910	£ 10.00		RIBBED CORD	BLACK			4m	
IC915	£ 10.00		RIBBED CORD	MOUSY GREY			4m	
IC939	£ 10.00		RIBBED CORD	VIOLET			4m	
IC954	£ 10.00		RIBBED CORD	MARINE			4m	
IC961	£ 10.00		RIBBED CORD	APPLE			4m	
IC985	£ 10.00		RIBBED CORD	LIGHT GREY			4m	
i-style	£ per m2		Description	Colours Available	SH	H	W	D
IS007p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	ORANGE			3m	
IS036p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	COCOS			3m	
IS064p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	ELECTRIC BLUE			3m	
IS302p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	FUSHIA			3m	
IS347p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	MANDARINE			3m	
IS904p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	SKY BLUE			3m	
IS910p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	BLACK			3m	
IS915p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	MOUSY GREY			3m	
IS916p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	NUT			3m	
IS961p	£ 10.00		I-STYLE CORD (PRE POLY COVERED)	APPLE			3m	
e-vinyl	m2	Item	Description	Colours Available	SH	H	W	D
ev001	£ 16.00		WOOD EFFECT VINYL	LIGHT BEECH			2m	
ev003	£ 16.00		WOOD EFFECT VINYL	NATURAL BEECH			2m	
ev004	£ 16.00		WOOD EFFECT VINYL	ELM BROWN			2m	
ev006	£ 16.00		PLAIN VINYL	BLACK SATIN			2m	
ev007	£ 16.00		PLAIN VINYL	WHITE SATIN			2m	
ev008	£ 16.00		PLAIN VINYL	GREY SATIN			2m	

NB. All prices are subject to UK VAT % at time of ordering

Prices indicated are for a maximum of 7 days hire



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i-velvet	m2	Item	Description	Colours Available	SH	H	W	D
iv501	£ 22.00		VELOUR CUT PILE CARPET	WHITE (SNOW)			4m	
iv511	£ 22.00		VELOUR CUT PILE CARPET	RED			4m	
iv521	£ 22.00		VELOUR CUT PILE CARPET	SILVER			4m	
iv523	£ 22.00		VELOUR CUT PILE CARPET	LEAD			4m	
iv524	£ 22.00		VELOUR CUT PILE CARPET	BLACK			4m	
iv529	£ 22.00		VELOUR CUT PILE CARPET	ROYAL BLUE			4m	
iv531	£ 22.00		VELOUR CUT PILE CARPET	MARINE			4m	
iv536	£ 22.00		VELOUR CUT PILE CARPET	EMERALD			4m	
Platform	m2	Item	Description	Colours Available	SH	H	W	D
PL018	£ 22.00		18mm PLATFORM	N/A		18mm		
PL040	£ 27.00		40mm PLATFORM	N/N		40mm		
AL018	£ 12.50		ALUMINIUM EDGEING	ALUMINIUM		18mm		
AL040	£ 12.50		ALUMINIUM EDGEING	ALUMINIUM		40mm		

NB. All prices are subject to UK VAT % at time of ordering

Prices indicated are for a maximum of 7 days hire

# Payment & Credit Card Charge Authorisation

Exhibition Name: \_\_\_\_\_

Stand Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Contact Name: \_\_\_\_\_

EU VAT Number (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

PO Number: \_\_\_\_\_

## PAYMENT POLICY

**Payment for services**— Index Group Ltd requires payment in full at the time services are ordered.

**Method of payment**— Index Group Ltd accepts all major credit / debit cards, cheques and bank transfers. Purchase orders are not considered payment.

We require your payment authorisation to be completed and returned even if you are paying by cheque or bank transfer. You do not need to complete your card details unless you wish to pay by this method. Please tick the box below to indicate your preferred method of payment.

**Cheque**   
**Bank Transfer**   
**Credit/debit card**

**Full payment must be received prior to the build up of the show.**

**Cancellations/Refunds**— Please note that refunds will not be made on cancellation of any non stock items. Any item ordered prior to and transported to the event is not eligible for a refund.

### **Bank Transfer & Cheque Payment Information:**

Bank details will be provided on your invoice for BACS payments.

Please include your invoice number in your payment reference.

Please make all cheques payable to—Index Group Ltd

**I agree in placing this order that I have accepted the Terms & Conditions of the Index Group Ltd:**

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## CREDIT CARD CHARGE AUTHORISATION

All information must be provided. Your order will not be processed if any information is missing.

**Please note that there is a surcharge for credit card transactions.**

Please ensure this form is returned with all orders.

**Debit Card**   
**Credit Card**   
**American Express**

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_/\_\_\_\_

Security Code (Last 3 digits on signature strip) \_\_\_\_\_

Start Date (if shown): \_\_\_\_/\_\_\_\_

Issue Number (if shown): \_\_\_\_\_

Cardholders Name: \_\_\_\_\_

Cardholders billing address (If different to above):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_

Cardholders Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Please note this form will be destroyed once payment has been processed/received.**

If you have any questions relating to any of the information on this form please contact us on:  
0800 085 9885

**Please return this form and completed order form to corresponding email/postal address which can be found on the bottom of the relevant order form.**



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